

ARIZONA DEPARTMENT OF EDUCATION

Tom Horne
Superintendent of
Public Instruction



STATE OF ARIZONA

School Finance
1535 West Jefferson
Phoenix, Arizona 85007
(602)-542-5695
(602)-542-3099 fax

SCHOOL FINANCE MEMORANDUM 05-040

TO: Superintendents, Business Managers, Administrators, Head teachers

FROM: Philip Williams, Deputy Associate Superintendent of School Finance

DATE: March 10, 2005

SUBJECT: Classroom Site Fund Allocation

The fiscal year 2005 Classroom Site Fund payment #5 calculations have been completed. Actual receipt of payment by districts and charters is set for Friday, March 11, 2005.

Statewide Average Daily Membership (ADM) was calculated between the times that the School Finance Unit calculated payment #4 and the payment reports were run. Due to this discrepancy in counts, the difference in the actual disbursement of payment #5 includes the difference in the payment report displays and actual disbursement of payment #4.

The Classroom Site Fund Allocation is being calculated using a new automated system. This new system is being used in parallel with the previously existing manual calculations of CSF. Once fully validated, the system will allow School Finance to make regular monthly payments. Payment reports can be viewed at the district or charter's home page at <http://www.ade.az.gov/Districts/EntitySelection.asp>. All monies received for the Classroom Site Fund have been distributed based on each district or charter's *weighted attending student count*.

The estimated per pupil amount determined by JLBC is \$242.00. All monies received will be distributed. If incoming tax revenues fall short of this estimated amount, each District and Charter's payment will be proportionately reduced.

If you have questions concerning your calculated payment, e-mail the School Finance inbox at SchoolFinance@ade.az.gov or call 602-542-5695.